

THE JOURNEY YOU OWN: A DEEPER DIVE

PRODUCTIVITY

with Jyothi V. Robertson, DVM, DABVP (Shelter Medicine)





SEPT 6 10am PT 12PM CT 1PM ET

Creating Space

How does space appear in our lives? Noticing space

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10am PT 12PM CT 1PM ET

Contemplative Practices

What are practices you do in your life? Sharing tools for staying engaged with your practice. Looking at research related to specific forms of practice. Transformative engagement. NOV I 10am PT 12PM CT 1PM ET

Values Alignment

How do we think about values and how do they show up in our actions? What do we do to align our values with our personal mission or goals? DEC 6 10am PT 12PM CT 1PM ET

Productivity

What does healthy productivity look like? How can you form habits that produce the space for productivity? JAN 3 IOam PT I2PM CT IPM ET

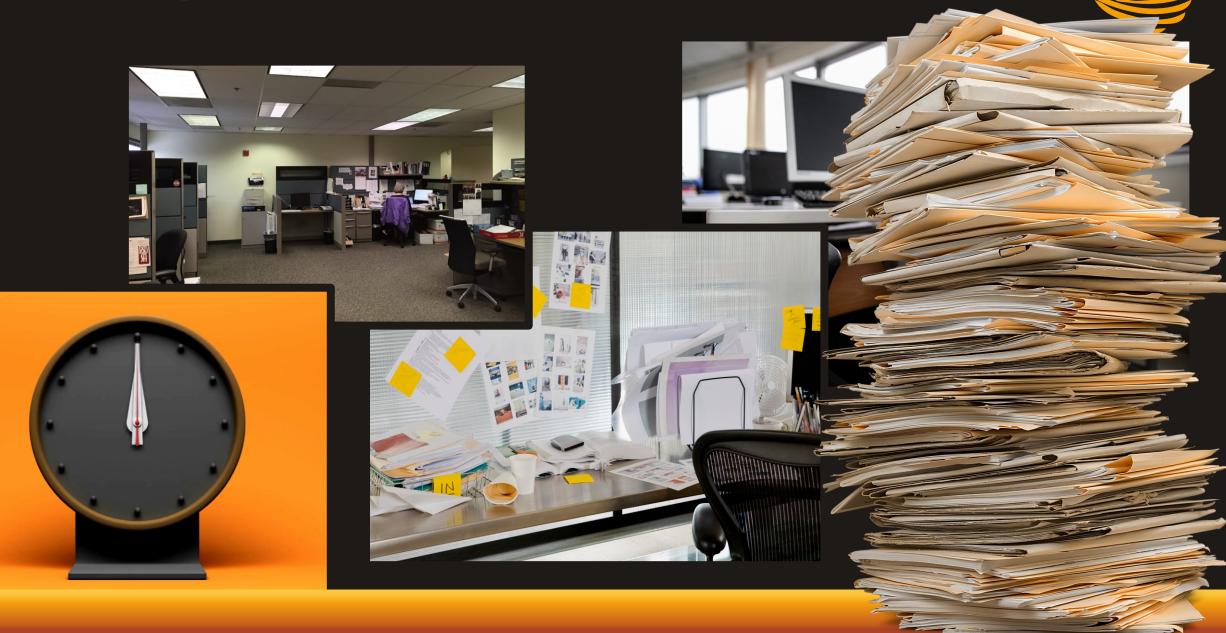
Communication in Action

What are specific ways to utilize language to create possibility? How does our listening impact our view? What are some ways to think about learning that can lead to wholeness.

Today, let's explore

PRODUCTIVITY

Once upon a consult...











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If I am being productive, I am _____. (fill in the blank)



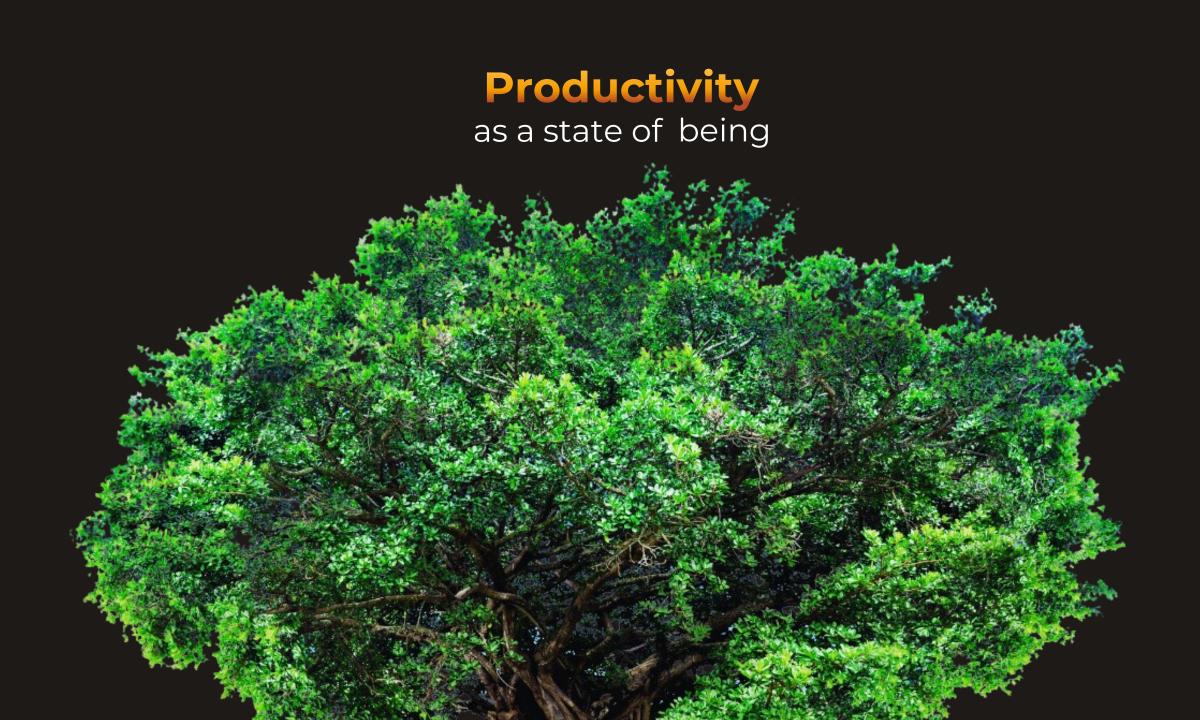
Productivity

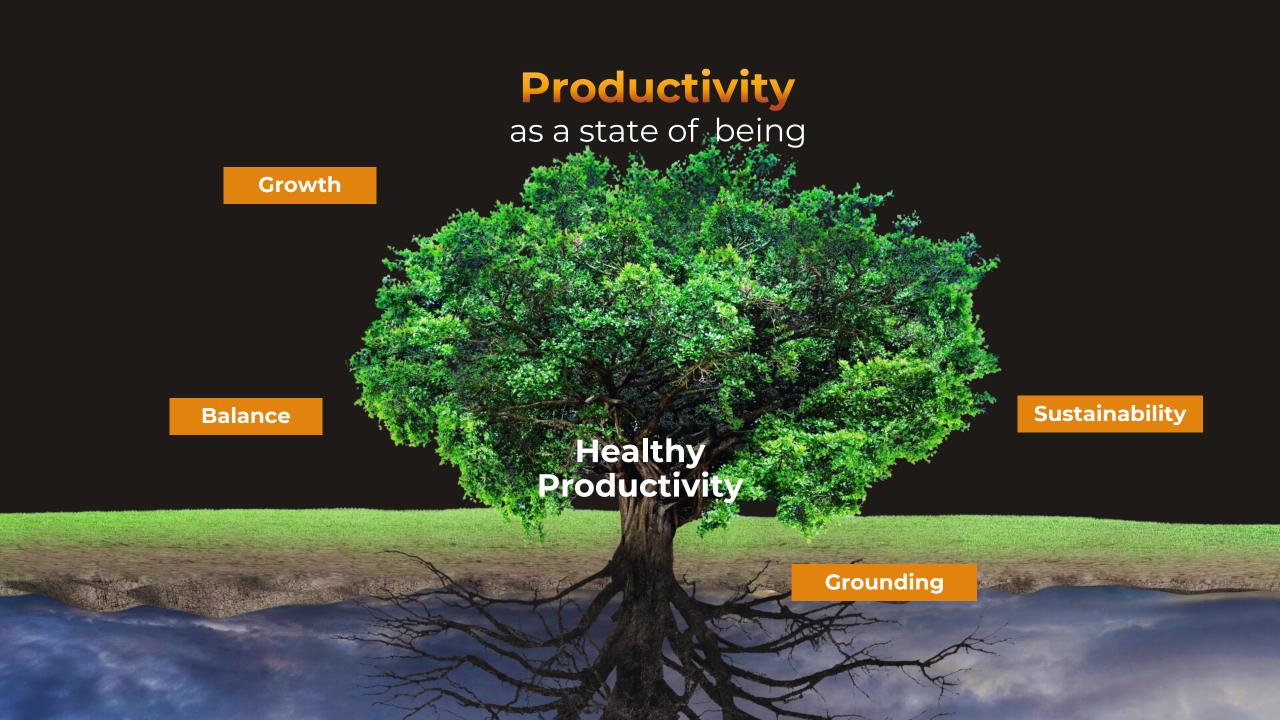
If I am being productive, I am _____.



Al's answer

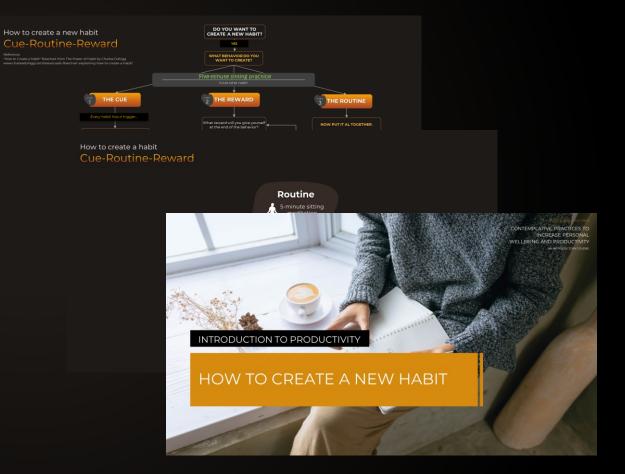
BUSY	PRODUCTIVE
Focused on tasks	Focused on outcome
Work harder	Work smarter
Always saying "yes"	Skillful at saying "no"
Frantic	Purposeful
Quantity	Quality
Juggling multiple tasks	Streamlining tasks
Sacrificing personal time	Efficiently managing personal time
Struggling with work-life balance	Prioritizing self-care
Personal goals on the back burner	Pursuing personal goals
Social life on hold	Engaging in meaningful downtime





From the module...





Unlearning and **Letting Go** Balances Habit Formation



What steps can you take to consciously unlearn habituated patterns to create

space for adopting healthier, more effective practices?



And the story continues...

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Time and Noticing Space for Efficiency

	PROCEDURE	SPECIES	WEIGHT	PRE MED TIME	PRE OP START TIME	PRE OP END TIME	SURGERY START TIME	SURGERY END TIME	POST OP START TIME	POST OP END TIME	TOTAL PRE OP TIME	TOTAL POST OP TIME	TOTAL NON- SURGERY TIME	TOTAL SURGERY TIME	TOTAL OVERALL TIME	TIME BETWEEN SURGERIES	
1	DN	canine	Large	8:21	9:22	9:31	9:32	9:45	9:45	9:45	0:09	0:00	0:01	0:13	0:23	0:10	1:01
2	PS	canine	Small	9:16	9:47	9:53	9:55	10:15	10:15	10:18	0:06	0:03	0:02	0:20	0:31	0:04	0:31
3	CN	feline	Adult	10:10	10:15	10:18	10:19	10:20	10:20	10:22	0:03	0:02	0:01	0:01	0:07	0:24	0:05
4	CS	feline	Adult	10:23	10:30	10:42	10:44	10:55	10:55	10:55	0:12	0:00	0:02	0:11	0:25	0:08	0:07
5	CS	feline	Adult	10:45	10:50	11:01	11:03	11:14	11:14	11:14	0:11	0:00	0:02	O:11	0:24	0:05	0:05
6	KN	feline	Kitten	11:07	11:13	11:18	11:19	11:20	11:20	11:22	0:05	0:02	0:01	0:01	0:09	0:02	0:06
7	KS	feline	Kitten	11:07	11:13	11:21	11:22	11:33	11:34	11:34	0:08	0:00	0:02	O:11	0:21		0:06
8																	
9																	
10	PN	canine	Small	9:16	9:39	9:44	9:46	9:54	9:54	9:55	0:05	0:01	0:02	0:08	0:16	0:17	
11	DN	canine	Large	9:18	9:57	10:06	10:11	10:35	10:35	10:36	0:09	0:01	0:05	0:24	0:39	0:11	0
12	CS	feline	Adult	10:11	10:21	10:43	10:46	11:19	11:19	11:21	0:22	0:02	0:03	0:33	1:00	6	52
13	KN	feline	Kitten	11:10	11:25	11:30	11:33	11:34	11:34	11:35	0:05	0:01	0:03	0:01	0:10	No.	5-
14																	TINE /
15																	
16	DS	canine	Medium	8:16	9:10	9:22	9:24	9:46	9:46	9:48	0:12	0:02	0:02	0:22	0:38		
17																	E.A.
18																E.	C-+
19	DS	canine	Large	7:50	8:52	9:03	9:07	9:28	9:28	9:31	O:11	0:03	0:04	0:21	0:39	0:15	et al
20	DN	canine	Large	8:44	9:28	9:42	9:43	9:52	9:52	9:54	0:14	0:02	0:01	0:09	0:26	2	N/ E.A
21	DS	canine	Large	9:07	9:45	10:00	10:03	10:21	10:21	10:23	0:15	0:02	0:03	0:18	0:38		11/2
22	PN	canine	Small	9:25	10:08	10:16	10:25	10:27	10:27	10:29	0:08	0:02	0:09	0:02	0:21		MINA
23	DN	canine	Medium	9:26	10:17	10:27	10:30	10:42	10:42	10:44	0:10	0:02	0:03	0:12	0:27		BALLIN
24	CN	feline	Adult	10:30	10:41	10:49	10:50	10:51	10:51	10:52	0:08	0:01	0:01	0:01	O:11		New St
25															1	1894	Mer A
										TOTAL	2:53	0:26	0:47	3:39	7:45	ALCON N	(TE Johnson
										AVERAGE	0:18	0:01	0:02	0:12	0:25	El Antonio	Ell.
										MEDIAN	0:09	0:02	0:02	0:11	0	Allen A	MARCH 1

Noticing how "**unproductive time**" may equate to reduced "**prod<u>uctivity</u>**"



Personal Utilization of Time

Noticing where your time is spent

11:45 11:43 $\overline{\odot}$ $\overline{\oplus}$. Nov 29, Wed 1nl (5) Report Goal overview 0/1 Today 7 days 30 days Week Month 1 DUR All tasks V 00:01 2% Jan 1 (Sun) - Jan 31 (Tue) 📰 Current task 😇 JYO 00:01 👶 Yoga. Medita <01' All tags 🍸 Task Q -----Total 00:04 00:40 Details î Eating Yoga. Meditation 11:45 AM -Wasting time Total Daily Avg Weekday Avg Weekend Avg Playing with kids Running erran... (00:10) HRA (00:07) Groceries (00:07) Planning kids ... (00:04) HSC (00:04) Playing with ki... (00:04) Dog walking JYO (<01') Buddhist studie... (<01') Schoolwork for ... (<01') Life of Riley SPP (<01') Getting ready (<01') Email (<01') Reading work Driving (<01') Total (00:40) Groceries + Create Task 88 Getting G Ŀ =: G ::: 000 Today Settings Today Calendar History Report

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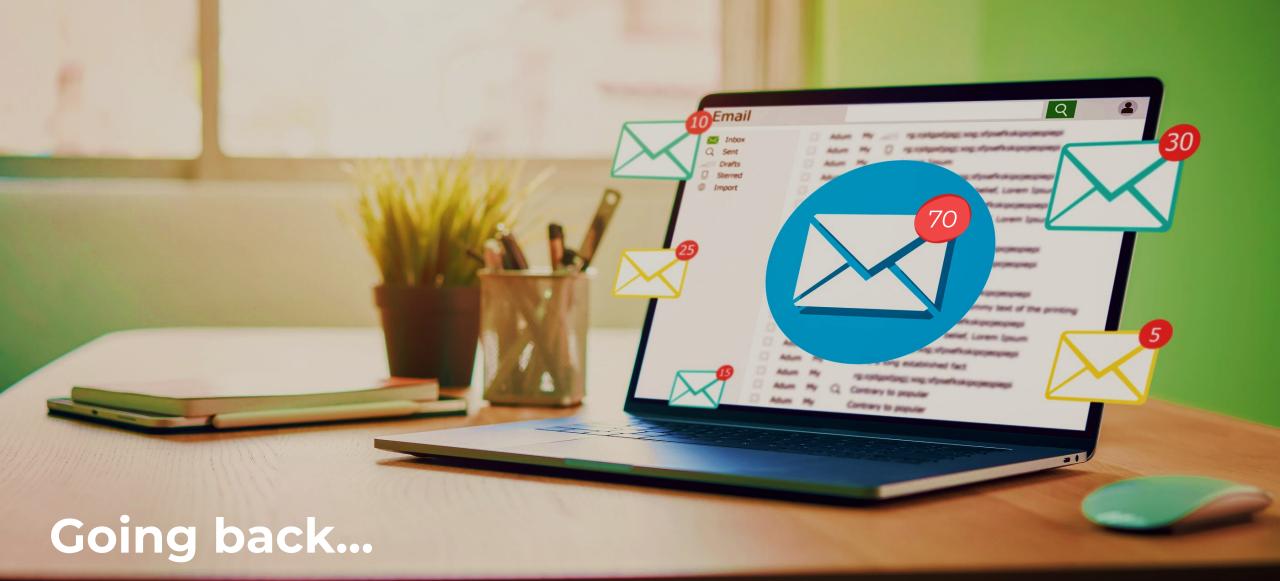
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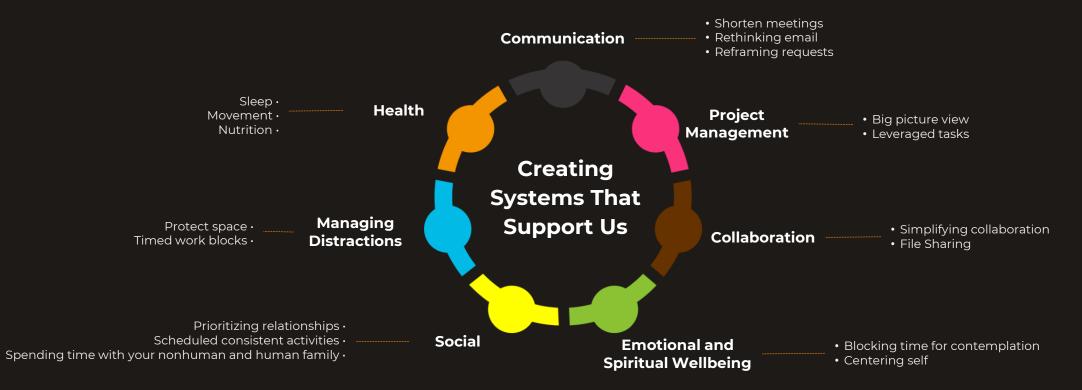


Viewing Productivity as a Construct of Time





Create systems that work for you in those areas that you can impact



Simplify to Amplify

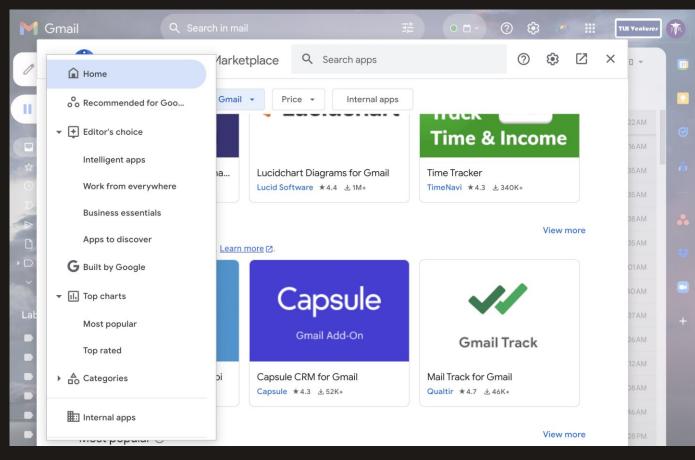
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Email Managemen

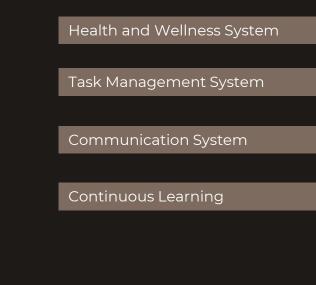
Email Add-On's

Tool: Gmail or Outlook

System: Set up rules and filters to automatically categorize and sort incoming emails. Prioritize emails from key contacts or with specific keywords to ensure important messages are promptly addressed. Move out of email as a system to prioritize.



Practical systems + tools



Health and Wellness Support

Mental and Emotional Well-being Tool: Meditation, Fitness, nutrition or well-being apps System: Create a system for tracking exercise routines, dietary habits, and overall well-being. Set reminders for regular workouts or meal planning, promoting a healthier lifestyle.

InsightTimer

Meditation app with the FREE library of more than 190k guided meditations, 17k teachers & the meditation Timer.







App for sleep and meditation.

Calm

Email Management

Task Management System

Communication System

Continuous Learning

Are we creating space for our mental and emotional well-being?

Health and Wellness Support

Physical Health

Tool: Fitness, nutrition or well-being apps System: Create a system for tracking exercise routines, dietary habits, and overall well-being. Set reminders for regular workouts or meal planning, promoting a healthier lifestyle.

ŌURA

Smart Ring for Fitness, Stress, Sleep & Health



NOOM

A subscription-based app for tracking a person's food intake and exercise







Huberman Lab Podcast sharing science-based tools for everyday life Email Management

Task Management System

Communication System

Continuous Learning

What is fueling us?

Health and Wellness System

Online Journaling and Gratitude Practice Tool: Day One App (www.dayoneapp.com) System: Access your journal entries from mobile device, capture thoughts, reflections, and moments of gratitude and create consistency in your practice.



Email Management

Task Management System

Communication System

Continuous Learning

Are we finding time for reflection and completing our day?

ask Management System

Tool: Comprehensive task management apps like Monday.com or Asana System: Integrate personal and professional tasks into a single system. This allows for a holistic view of commitments, preventing overload and ensuring a balanced approach to work and personal life.







Email Management

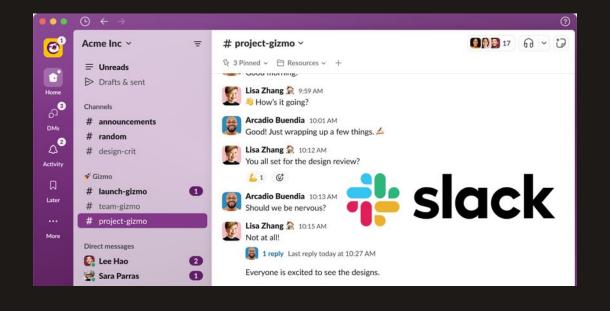
Health and Wellness System

Communication System

Continuous Learning

Communication System

Tool: Slack or Microsoft Teams System: Establish a system for streamlined communication within the organization.



Email Management

Health and Wellness System

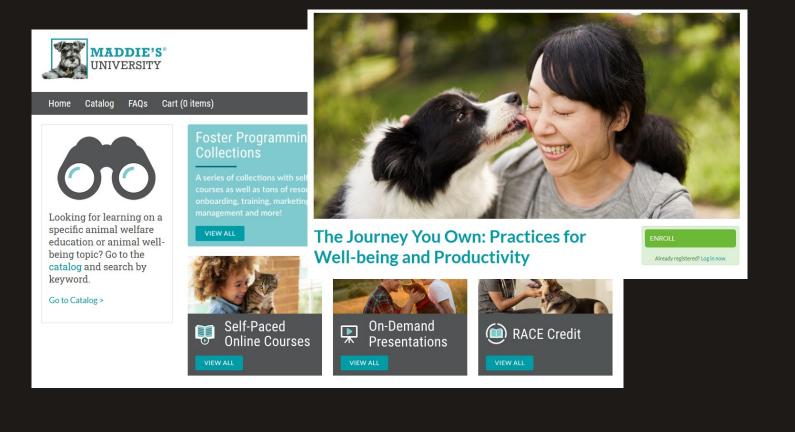
Task Management System

Continuous Learning

Note – Stay tuned for the next Deep Dive on Communication!

Continuous Learning

Tool: Online learning platforms such as courses Maddie's University System: Framework for ongoing professional development for both personal and professional growth. This could include regular training sessions, workshops, or access to online courses.



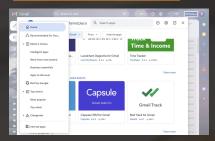
Email Management

Health and Wellness System

Task Management System

Communication System

Email Management





Task Management System

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What works is what you utilize

Communication System

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	Direct messages	POS 01 00 Popular Last reply loader at 10:27 AM Everyone is excited to see the designs.

Continuous Learning



In a healthy state of being, like a thriving tree, productivity is not a short-term burst but a sustained and continuous growth, adapting to changing seasons and challenges. In a healthy state of being, like a thriving tree, productivity is not a short-term burst but a sustained and continuous growth, adapting to changing seasons and challenges.

Healthy Lifestyle Choices

Sleep, exercise, and nutrition contribute to physical and mental well-being, and scaffold the root structure that supports you.

Flexibility

Flexibility and openness allow you to adjust to unforeseen circumstances and like the pruning of a tree or shift in seasons, ground you over time.

Contemplative Practices

Practicing mindfulness and staying present in the moment create stability, enhancing your concentration.

Prioritization

Focus on leveraged tasks that align with your goals. This creates sustainability over time.

Continuous Learning We are learning beings, constantly growing.

Healthy Productivity

What does it look like to embody a form of productivity that prioritizes well-being?





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Productivity Opens Space



What can you count on to fill the space?







Reflection

What steps can you take to **consciously unlearn** habituated patterns to **create space** for adopting healthier, more effective practices?

Notice your **space** and what fills it.

Coming up next month...

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6
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Thank you!

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