

Spring 2023

# SHELTER SUMMIT

+ FAST TRACKS

## Fast Track – Live Meeting 1

3/28/23

### Hidden Gems: How to Make Your Shelter Software Help You Work Smarter, Not Harder

Using data in daily operations and Introduction to spreadsheets

#### TRACK COACHES:

**LEAD COACH:** Becky Stuntebeck, DVM, Facility Design Veterinarian at the UC Davis Koret Shelter Medicine Program

**CO-COACH:** Cindi Delany, DVM, Maddie's Million Pet Challenge Director of Online Learning at UC Davis Koret Shelter Medicine Program



# Learning Objectives:

- Understand several operational applications of the data they can access from their software system.
- Open the sample shelter data set in a spreadsheet program of your choice (examples: Microsoft Excel, Google sheets)
- Start to navigate around a spreadsheet and understand basic terminology
- Start to independently troubleshoot and seek answers to questions about using a spreadsheet, as well as be able to request help from the coaches in this program when needed
- Generate a report of individual animal intakes and outcomes for 2019-2023YTD and open this information in the spreadsheet program of your choice

# Welcome!

## Today's agenda:

- On Demand Orientation video and Workbook - FastTrack logistics, resources, and many other details! (2 min)
- Warm up questions (3 min)
- What can data do for you? (5 min)
- Think-Write-Share discussion (8 min)
- Breakouts: Bottlenecks (10 min)
- Post-breakout recap (7 min)
- Break (3 min)
- Introduction to basic terminology, navigation, and formatting in a spreadsheet (15 min)
- Wrap up (5 min)

# Caption this:



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**When I have completed  
this Fast Track,  
I will be able to...**

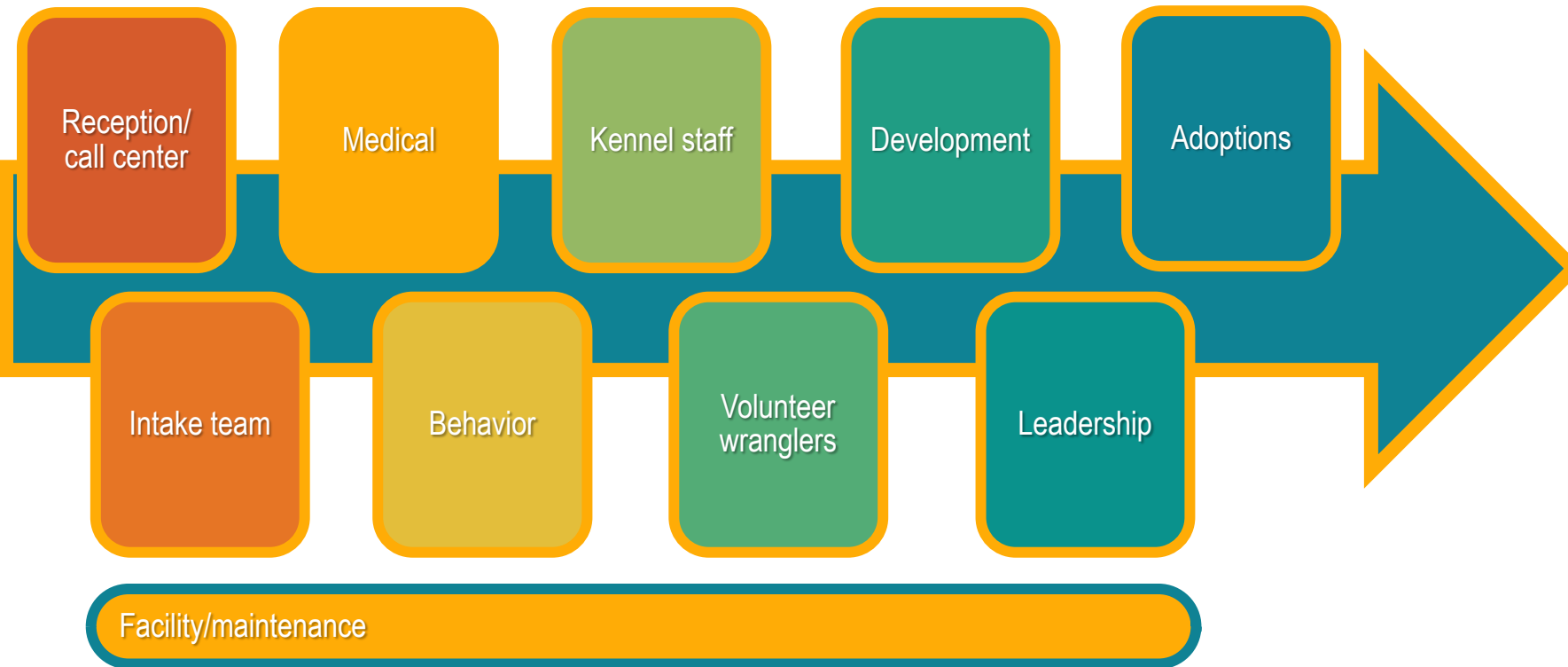
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# What can data do for you?



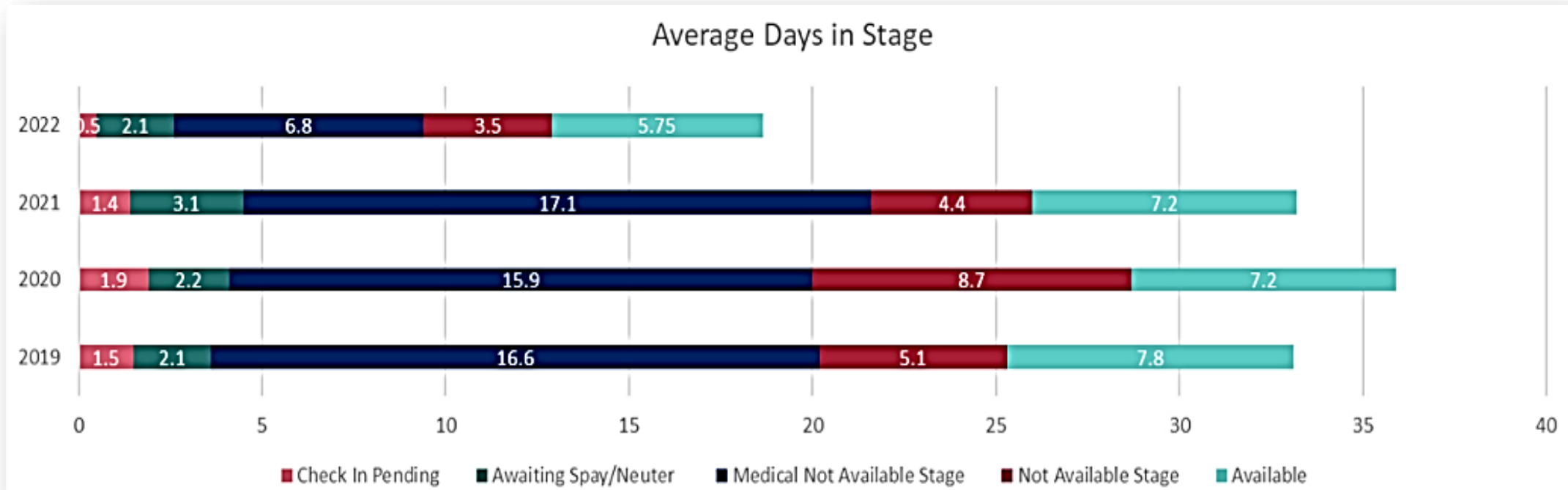
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# Get them home: What can data do for you?

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# Think-Write-Share



From Maddie's Community Conversations 1/9/23

Go with the Flow: Increasing Efficiencies Using Animal Data, Meaghan Swan-Wilson

1. Interpret this chart- what data is being presented?
2. Compare the data from 2022 to the previous years.
3. What are some changes the shelter might have made to explain the results in 2022 compared to previous years?
4. What data would you need to make a chart like this?
5. Do you have any questions about this chart?

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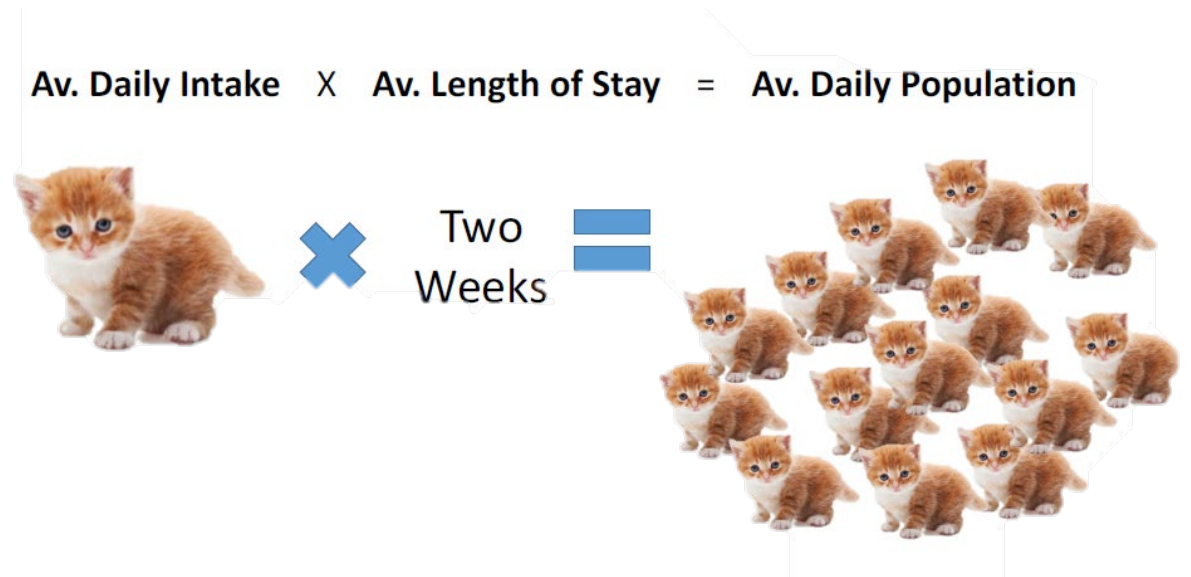
Cindi Delany [cddelany@ucdavis.edu](mailto:cddelany@ucdavis.edu)



# Bottlenecks – Breakout Rooms

(8 minutes)

- What are important bottlenecks in shelters?
  - In your shelter?
- How could you use data to address these bottlenecks?
  - Think about data you could use before and/or after changes.
  - Think about how “granular” you want the data to be; is that feasible at your agency?
  - What changes would be needed to make it feasible?
    - Data entry/software use
    - Daily operations/systems



# Introduction to basic terminology, navigation, and formatting in a spreadsheet (15 min)

(Video available in this Week's Content on Maddie's University)

FileHomeInsertPage LayoutFormulasDataReviewViewDeveloperHelpTell me what you want to do

CutCopyFormat PainterClipboard

Calibri12AaWrap TextMerge & Center\$%&Conditional FormattingTableCalculationCheck CellExplanatory...InputLinked Cell

AutoSumInsertDelete FormatClearSort & Find & FilterSelect

FontAlignmentNumberStyles

Age at Intake

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V		
1	Impound	Animal	DOB	Age at In	Age Cate	Intake D	In Zip	Intake M	Intake Y	Intake T	Intake S	Sex	Intake C	Due Out	Outcome	one mont	ome Yea	Outcom	Outcom	Outcom	Primary	Jurisdic		
29	389-A731	DOG	2/4/18			#####	99508			STRAY	OTC	N	BEHAV OE	2/9/20	#####			TRANSFER	RESCUE	G	BEHAV OE	GERM SH	PARKBY	
30	460-A747	DOG	3/30/18			#####	99501			STRAY	OTC	S	LACTATIN	4/4/21	#####			TRANSFER	RESCUE	G	LACTATIN	SHEPHER	POSTHA	
31	539-A748	DOG	3/31/21			#####	99501			STRAY	OTC	S	NURSING	4/4/21	#####			TRANSFER	RESCUE	G	NURSING	SHEPHER	POSTHA	
32	540-A748	DOG	3/31/21			#####	99501			STRAY	OTC	N	NURSING	4/4/21	#####			TRANSFER	RESCUE	G	NURSING	SHEPHER	POSTHA	
33	541-A748	DOG	3/31/21			#####	99501			STRAY	OTC	N	NURSING	4/4/21	#####			TRANSFER	RESCUE	G	NURSING	SHEPHER	POSTHA	
34	543-A748	DOG	3/31/21			#####	99501			STRAY	OTC	N	NURSING	4/4/21	#####			TRANSFER	RESCUE	G	NURSING	SHEPHER	POSTHA	
35	545-A748	DOG	3/31/21			#####	99501			STRAY	OTC	N	NURSING	4/4/21	#####			TRANSFER	RESCUE	G	NURSING	SHEPHER	POSTHA	
36	152-A747	DOG	3/29/19			#####	99504			STRAY	OS PRF OT	N	NORMAL	5/10/21	#####			TRANSFER	RESCUE	G	NORMAL	TERRIER	PARKBY	
37	445-A766	DOG	7/7/19			#####	99501			STRAY	OTC	N	NORMAL	7/12/22	#####			TRANSFER	RESCUE	G	NORMAL	DUTCH SH	BAYKAR	
38	554-A773	DOG	12/2/16			#####	99503			STRAY	OTC	F	NORMAL	12/7/22	#####			TRANSFER	RESCUE	G	NORMAL	POODLE	NPOSTHA	
39	644-A773	DOG	12/7/21			#####				STRAY	FIELD	S	NORMAL	12/12/22	#####			TRANSFER	RESCUE	G	NORMAL	CHIHUAH	PARKBY	
40	807-A774	DOG	12/19/19			#####				STRAY	FIELD	M	NORMAL	12/26/22	#####			TRANSFER	RESCUE	G	NORMAL	GERM SH	COUNTY	
41	497-A758	DOG	12/10/18			#####				STRAY	FIELD	N	INJURED	12/17/21	#####			ADOPTIO	NEW		NORMAL	SHEPHER	COUNTY	
42	482-A760	DOG	2/1/20			#####	99501			STRAY	RETURN	N	NORMAL	2/24/22	#####			ADOPTIO	NEW		NORMAL	HUSKY	COUNTY	
43	599-A771	DOG	10/14/14			#####				STRAY	FIELD	M	BEHAV OE	10/18/22	#####			RTO			BEHAV OE	BOXER	FAIRLAN	
44	913-A738	DOG				#####				STRAY	FIELD	F	AGGRESSI	8/4/20	#####			TRANSFER	RESCUE	G	AGGRESSI	BELG MAL	SUMME	
45	446-A716	DOG	5/30/15			#####	99503			STRAY	OTC	F	NORMAL	6/4/19	#####			RTO			MCHIP AC	NORMAL	CHIHUAH	TAOS
46	540-A763	DOG	4/22/19			#####				STRAY	OTC	N	NORMAL	4/28/22	#####			ADOPTIO	NEW		NORMAL	CHIHUAH	SUMME	
47	263-A764	DOG	5/20/19			#####	99501			STRAY	OS NOP FL	N	AGGRESSI	5/25/22	#####			TRANSFER	RESCUE	G	BEHAV OE	HUSKY	NEW DA	
48	144-A734	DOG	4/2/17			#####				STRAY	OS PRF OT	S	DOG AGG	4/3/20	#####			TRANSFER	RESCUE	G	DOG AGG	GERM SH	CLAMKA	
49	776-A735	DOG	5/28/19			#####	99501			STRAY	OTC	M	BEHAV OE	6/6/20	#####			TRANSFER	RESCUE	G	BEHAV OE	PIT BULL	CLAMKA	
50	147-A749	DOG	5/8/18			#####	99501			STRAY	OS NOP OS	S	DOG AGG	5/14/21	#####			TRANSFER	RESCUE	G	DOG AGG	PIT BULL	SUMME	
51	723-A746	DOG	12/14/18			#####	99501			STRAY	OS PRF OT	S	BEHAV OE	6/7/21	#####			TRANSFER	RESCUE	G	BEHAV OE	SHEPHER	CLAMKA	
52	156-A751	DOG	6/23/19			#####				STRAY	FIELD	M	DOG AGG	6/28/21	#####			TRANSFER	RESCUE	G	DOG AGG	PIT BULL	POSTHA	
53	404-A728	DOG	12/5/15			#####	99501			STRAY	OS NOP OM	M	BEHAV OE	12/10/19	#####			ADOPTIO	NP RESQ		BEHAV OE	BASENJI	ALTUS	
54	662-A756	DOG	10/22/18			#####				CONFISCA	POLICE	N	NORMAL	11/1/21	#####			RTO			MCHIP OT	NORMAL	SHEPHER	COUNTY
55	663-A756	DOG	10/22/18			#####				CONFISCA	POLICE	F	FEARFUL	11/1/21	#####			RTO			FEARFUL	LABRADO	COUNTY	
56	331-A721	CAT				#####	99501			STRAY	OTC	N	BEHAV OE	8/17/19	#####			TRANSFER	RESCUE	G	BEHAV OE	DOMESTI	POSTHA	
57	570-A721	CAT	8/23/12			#####	99501			STRAY	OTC	N	BEHAV OE	8/27/19	#####			TRANSFER	RESCUE	G	BEHAV OE	DOMESTI	COUNTY	
58	632-A722	CAT				#####	99501			STRAY	OTC	S	BEHAV OE	8/31/19	#####			TRANSFER	RESCUE	G	BEHAV OE	DOMESTI	WHEELN	
59	633-A722	CAT	7/26/19			#####	99501			STRAY	OTC	F	NURSING	8/31/19	#####			TRANSFER	RESCUE	G	NURSING	DOMESTI	WHEELN	
60	634-A722	CAT	7/26/19			#####	99501			STRAY	OTC	M	NURSING	8/31/19	#####			TRANSFER	RESCUE	G	NURSING	DOMESTI	WHEELN	
61	635-A722	CAT	7/26/19			#####	99501			STRAY	OTC	M	NURSING	8/31/19	#####			TRANSFER	RESCUE	G	NURSING	DOMESTI	WHEELN	
62	636-A722	CAT	7/26/19			#####	99501			STRAY	OTC	F	NURSING	8/31/19	#####			TRANSFER	RESCUE	G	NURSING	DOMESTI	WHEELN	
63	640-A731	CAT				#####				STRAY	OTC	F	NURSING	8/31/19	#####			TRANSFER	RESCUE	G	NURSING	DOMESTI	WHEELN	

Basic data neededOriginal data setDemoDemo2

ReadyDisplay Settings

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# Wrap up

- Dig in! Practice questions and resources in workbook
  - Sample data
  - Your data!
- Short post-session survey PLEASE!!
  - [https://docs.google.com/forms/d/e/1FAIpQLSe\\_FiinWaT54mg5vno7j6zYqxXO0\\_joYSONAb7v88Py9R9jIA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSe_FiinWaT54mg5vno7j6zYqxXO0_joYSONAb7v88Py9R9jIA/viewform)
- Upcoming sessions:
  - Drop-in office hours: 4/11, 9pm PST
  - Week 3 Live session: 4/18, 9am PST

